

**SPRINGFIELD SCHOOL**

**Charging and Remissions Policy**

**Aim**

It is our aim to provide as many opportunities for Springfield pupils to enrich and extend their learning experiences. This may include activities both on and off site.

**Voluntary contributions**

1. When organising school trips or visits to broaden the educational experiences of the children and/or to enrich the curriculum, the school invites parents to contribute to the cost of the trip. All contributions are voluntary. If insufficient money is raised from parental contributions, a visit or activity may need to be cancelled. Where a trip does go ahead, this may include children whose parents have not made any contribution. We do not treat these children differently from any others.
2. If a parent is unwilling or unable to make a contribution, no child is excluded from taking part in any trip or activity. The school will pay any additional costs to support the visit. Parents have a right to know how each trip is funded. The school provides this information on request.
3. The school will not make any charges which seek to make a profit.
4. The following list details some of the activities organised by the school that require voluntary contributions from parents. This list is not exhaustive.
   * School trips
   * Sporting activities
   * Outdoor adventure activities
   * Visits to museums
   * Theatre visits

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| Chair of Governors | Darryl Davies |
| Executive Headteacher | Chris Best |
| Date for review | May 2025 |

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